

Date

Name of IRA administrator

Address

City, State ZIP

RE: Request for Direct Charitable Distribution from IRA

Dear IRA Administrator,

Please accept this letter as my request to make a direct qualified charitable distribution from my individual retirement account as provided for by the Consolidated Appropriations Act of 2016 and Sec. 408(d)(8) of the Internal Revenue Code of 1986 to the Richland County Foundation, a 501c3 public charity.

IRA Holder's Name \_\_\_\_\_

This transfer should be made from IRA account # \_\_\_\_\_

I direct you to make a qualified charitable distribution of \$ \_\_\_\_\_

It is my intent to make this charitable IRA transfer for the tax year 202\_\_\_\_

I am over 70 ½ years old. My date of birth: \_\_\_\_\_

In your transmittal to the Richland County Foundation, please memorialize my name and address as the donor of record in connection with this transfer and copy me on the transmittal to the address below.

Richland County Foundation  
181 South Main Street, Mansfield, OH 44902  
EIN# 34 0872883

Donor Signature and Date

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Donor Address:

Donor Email:

Donor Telephone Number: